



The European *Xenopus* Resource Centre
University of Portsmouth
Environment and Life Sciences
King Henry Building
King Henry I Street
Portsmouth
PO1 2DY
United Kingdom

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E: EXRC@xenopusresource.org

European *Xenopus* Resource Centre (EXRC) Payment Terms

Registered Address:
University of Portsmouth
University House
Winston Churchill Avenue
Portsmouth
Hants
PO1 2UP
UK

EXRC address:
University of Portsmouth
European *Xenopus* Resource Centre
Environment and Life Sciences
King Henry Building
King Henry I Street
Portsmouth
PO1 2DY
UK

Website:

<http://xenopusresource.org/>

Email:

EXRC@xenopusresource.org

Tel:

+44(0)23 9284 2327

Terms and Conditions

All currencies displayed are in GB sterling (£)

Please note that our preferred method of payment is the online store.

We will provide the link once you confirm your purchase. Payment methods include Visa, Visa Debit, Mastercard, AMEX, Paypay, Maestro, Visa Electron with the exception of Solo.

If you cannot pay using the methods above we can issue an invoice. We will require an official purchase order from your organisation. Due to administration costs the **minimum invoice is for £80 and ALL invoices incur a surcharge of £20** (eg, for an order of £60 the invoice will be £100 minimum charge plus £20 administration charge making a total of £120).

We cannot raise invoices for less than £80.

Payment terms for invoices are net 30 days.

Payment methods

By BACS

IBAN code (for international transfers): GB35 LOYD 3080 1217 4654 60

Sort code: 30-80-12

Account Number: 174 654 60

Account Name: University of Portsmouth

UOP HEC, Lloyds Bank PLC, City Office PO Box 72, Kent ME8 0LS

Please quote the invoice number as a payment reference and forward your remittance advice or our copy invoice/remittance to remittance@port.ac.uk

Internet payment facility

You can make credit or debit card payments over the internet. This service is available 24 hours a day, 7 days a week. To use this facility we will provide you with the link so that you can follow the on screen prompts and make payment from our online store.

By Post

We would prefer not to accept cheque payments due to processing costs. However if this is your only form of payment please make your cheque payable to University of Portsmouth and either enclose your own remittance advice or quoting our invoice number, or the Remittance Advice attached to this invoice. If our invoice number is not quoted, your payment may not be correctly allocated to your account.

Please send to: University of Portsmouth, Cashiers Office, University House, Winston Churchill Avenue, Portsmouth, PO1 1UP

Please do not send cash through the post. Post-dated cheques will not be accepted.

At University House Cashiers

Cash Cheques/Drafts

Postal Orders

Debit/Credit Cards

Cashiers will accept the following payment methods:

At the time of payment please quote your invoice number or hand a copy invoice/remittance to the cashier with your payment

Cashiers – hours of business

Monday – Thursday 10.00 am – 4.00 pm

Friday – 10.00 am – 3.00 pm